4501 Pleasanton Avenue, Pleasanton CA 94566
Main: (925) 872 - 6812
decorator@alamedacountyfair.com

DRAYAGE HANDLING SERVICE

Alameda County Fair

Drayage forms and fees are required for any **deliveries** to be received prior to **first day of Fair**, and **shipments** to be picked up after **4:00 PM, day after Fair ends.** Drayage will be refused if arrangements and payment for services are not made in advance.

REQUIRED INFORMATION:

Company Name_____ Booth Number_____

Weight of drayage_____ lbs. X $ .65 = $_____
(minimum $65.00)

pieces shipped_____ Type:
_____ Box
_____ Tube
_____ Booth Container
_____ Crate
_____ Pallet
_____ Other _____

Freight Company:_____

_____Return Drayage
Pick up date_____

Signature_____ Date mm/dd/yy:_____
Print Name_____

Instructions:

1. Make sure each part of your drayage is properly marked with Show Name & Booth #
2. Contact your shipping company to arrange for delivery to the Alameda County Fairgrounds
3. Complete this drayage request including all payment information
4. Send via email to Fair Vendors (fairvendors@alamedacountyfair.com) or Decorator (decorator@alamedacountyfair.com)
5. All drayage will be delivered directly to your booth

If you need return drayage:

1. Make arrangements in advance to handle return drayage. Pick up should be scheduled within one day of end of show
2. Verify weight of return drayage and calculate return charges
3. Properly label your drayage with your return address information
4. Contact your shipping company to arrange for pickup – all drayage should be picked up within one day show end
5. Give Alameda County Fairgrounds completed form including shipping company and scheduled pick up date. Do not leave materials to be shipped without contacting Alameda County Fairgrounds directly.

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Alameda County Fairgrounds 'Drayage Handling' limits of liability:

1. The consignment of delivery of a shipment to Alameda County Fairgrounds by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor and/or shipper with Alameda County Fairgrounds acting as the exhibitors or Shipper's agent, to the terms and conditions set forth in this agreement.

2. Alameda County Fairgrounds shall not be responsible for damage to materials improperly packed, uncrated materials, glass breakage or concealed damage.

3. Alameda County Fairgrounds shall not be responsible for loss, theft, or disappearance of Exhibitor's materials after it has been delivered to Exhibitor's booth. At the time the goods are delivered to the confines of the booth, the goods become the sole custody and control of the Exhibitor. Drayage received prior to the event will be delivered to the booth during show set up hours. There may be a lapse of time between the delivery of shipment(s) to the booth by Alameda County Fairgrounds and the arrival of the Exhibitor's representative to the booth. During such time, the shipments will be left unattended. Alameda County Fairgrounds shall not be responsible for any loss, theft or damage which may occur during such period.

4. In connection with the receipt, handling, temporary storage and reloading of Exhibitor materials, Alameda County Fairgrounds will provide services as the agent of the Exhibitor, and not as ballee or shipper. If any employee of the Alameda County Fairgrounds shall sign a delivery receipt, bill of lading or other document, they will do so as the Exhibitor's agent and the Exhibitor accepts responsibility thereof.

5. Insurance is the responsibility of the Exhibitor. Be sure your materials are insured from the time they leave your company until they are returned after the show. Liability insurance should be in effect at the show site. Contact your insurance representative for further information.

6. Alameda County Fairgrounds shall not be liable to any extent whatsoever for loss or damage to Exhibitor's materials consigned to "empty" storage. This shall apply to any and all materials removed from the show floor and stored during event.

7. All questions relating to classification of Exhibitor's materials, rates charged, or weights used to determine material handling charges shall be submitted to Alameda County Fairgrounds within 30 days of charge. Complaints received after such period shall not be considered.

8. Claims for loss or damage must be submitted to Alameda County Fairgrounds by close of show. No suit or actions shall be brought against Alameda Country Fairgrounds more than one year after actual date of actions.

9. Alameda County Fairgrounds' liability shall be limited to any loss or damage that result solely from Alameda County Fairgrounds' negligence in the actual handling of the items comprising a shipment and not for any other type of loss or damage.

10. The amounts payable to Alameda County Fairgrounds hereunder are based on the value of the material handling services and the scope of liability herein set forth. These amounts are unrelated to the value of the Exhibitor's property being handled. Because it is impractical and extremely difficult to fix the value of each shipment handled by Alameda County Fairgrounds, Alameda County Fairgrounds does not provided full liability should loss or damage occur. Should Alameda County Fairgrounds be found liable for loss or damage, the liability of $50.00 per item, or $1000.00 per shipment, whichever is less, as the exclusive remedy and agreed upon damages and not as a penalty. The provisions of this paragraph shall apply if loss or damage, irrespective of cause or origin, results directly to property from the performance or nonperformance of obligations imposed by the offering of material handling services.

11. Alameda County Fairgrounds shall not be responsible for loss, theft or disappearance of Exhibitor's materials before they are picked up from Exhibitor's booth for loading out after the show. Exhibitor should give to all bills of lading covering outgoing shipments by hand directly to Alameda County Fairgrounds. These Bills of Lading will be checked at the time of pick up from booth and corrections will be made where discrepancies exist.

    For Outgoing shipments: There will be a lapse of time between the completion of packing and the actual pick up of materials for loading unto a carrier. During such time the shipment(s) will be left unattended. Alameda County Fairgrounds shall not be responsible for any loss, theft or damage which may occur during such period. Alameda County Fairgrounds will adjust quantities and weights on any bill of lading to conform to the actual count and weight of items in the booth at time of pick up.

12. Alameda County Fairgrounds shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to any Exhibitor's materials which may make it impossible or impractical to exhibit same.

13. Alameda County Fairgrounds shall not be responsible for ordinary wear and tear in handling of materials nor loss due to fire, windstorm, water, vandalism, acts of God, mysterious disappearance or other occurrence beyond its control.

14. Alameda County Fairgrounds shall not be responsible for loss, damage or delay due to strikes, lockouts or work stoppages of any kind.

I agree to the above terms stated:

Signature_____Date_____

Company: _____
Contact: _____
Address: _____
City: _____State_____Zip_____
Phone: _____
Email: _____
Fax: _____

__Visa ___Mastercard __Discover__American Exp.

Booth #_____
Weight of Drayage_____
# of Pieces_____

Credit Card #_____
Expiration Date_____
Security Code_____
Authorized Signature_____
Print Name_____

Date_____